

**Greenwich Township Board of Education**  
839 Ye Greate St.  
Greenwich, NJ 08323

**REQUEST FOR BIDS**  
**PUBLIC WORKS PROJECT**

**Bid Advertisement**

Greenwich Township Board of Education hereby advertises for competitive bids for the following project in accordance with N.J.S.A. 18A:18A-21(a) (b) for:

**MORRIS GOODWIN SCHOOL NEW METAL ROOFING**

839 Ye Greate Street  
Greenwich, NJ 08323

Documents will be available beginning **Thursday, April 18, 2024**. Drawings and Specifications (electronic format only) can be obtained from the Architect's ShareFile site at <https://mmpfa.sharefile.com> but ONLY after the bidder has been added to the official bidders list.

To be added to the bidders list please send an email with your First Name, Last Name, Company Name, Contact Information, and a primary contact Email to Ms. Crystal Hart at [chart@mmpfa.com](mailto:chart@mmpfa.com). If you do not receive a response within 2 hours, resubmit your request. Once added to the bidders list, if you are not already in our system you will receive an email from ShareFile with instructions on setting up your account for which you will need to create your own unique password. If you have used our ShareFile previously your prior email and password remains valid. Once added to the bidders list and validated with ShareFile, you will be granted access to the project's bid documents folder. Note: You MUST establish an account with our ShareFile site to access the electronic bid documents; they will not be distributed by any other means.

Questions regarding the bid must be made via email to Ms. Crystal Hart at [chart@mmpfa.com](mailto:chart@mmpfa.com), no later than Wednesday, April 24, 2024, at 5:00 PM. Subject: **MORRIS GOODWIN SCHOOL NEW METAL ROOFING**.

Bids must be sealed and delivered to the Office of the School Business Administrator of the Greenwich Township Board of Education, 11 Gum Tree Corner Rd, Bridgeton, NJ on or before date and time indicated below. **No bids shall be received after the time designated in the advertisement.** (N.J.S.A. 18A:18A-21(b)). The Board of Education does not accept electronic (e-mail) submission of bids.

The envelope to bear the following information:

Title: **MORRIS GOODWIN SCHOOL NEW METAL ROOFING**  
Name and Address of Bidder:  
Bid Date: **Thursday, May 9, 2024**  
Time: **10:00AM**

The bid opening process will be on the above advertised date and time in the **Office of the School Business Administrator of the Greenwich Township Board of Education**, 11 Gum Tree Corner Rd, Bridgeton, NJ. On the advertised date and time, the School Business Administrator shall publicly open all bids.

All bidders are required to comply with the requirements of N.J.S.A. 10:5-31 et seq., Affirmative Action Against Discrimination (N.J.A.C. 17:27-1 et seq.). An Initial Project Workforce Report will be required from the successful contractor. (Form AA-201).

Statement of Ownership: Pursuant to N.J.S.A. 52:25-24.2, Bidders shall submit a statement setting forth the names and addresses of all persons and entities owning ten (10%) percent or more of its stock or interest on any type at all levels of ownership.

A Non-Collusion Affidavit and a Contractor Questionnaire/Certification also must be submitted with the bid. The bid package will also include other documents that must be completed and returned with the bid. Failure to comply with the instruction to Bidders and to complete the required forms may be cause for disqualification and rejection of the bid.

Contractors bidding on this project are to comply with the requirements of the Prevailing Wage Rate Determination pursuant to N.J.S.A. 34:11-56.25.

A bidder on a public works project for a Board of Education where the cost of the work exceeds \$20,000.00 must first have been qualified by the Department of the Treasury, Division of Property Management and Construction, pursuant to N.J.S.A. 18A:18A-27 through 33, and shall submit with their bid a Prequalification Affidavit, a copy of a valid and active NOTICE OF CLASSIFICATION, a certified copy of a Total Amount of Uncompleted Contracts Form and an Affidavit that subsequent to the latest such statement submitted, there has been no material adverse change in the bidder's qualification information except as set forth in said Affidavit.

Each bid shall be accompanied by a bid bond, cashier's check or certified check made payable to **Greenwich Township Board of Education**, for ten percent (10%) of the amount of the total bid, however, not to exceed \$20,000.00.

All contractors named in this bid, shall possess a valid Contractor's Registration Certificate pursuant to N.J.S.A. 34:11-56.48 et seq.; Registration Certificate must be submitted prior to award of contract.

The Board of Education reserves the right to reject any or all bids pursuant to N.J.S.A. 18A:18A-18, 18A:18A-2(s), (t), (x), (y), 18A:18A-4(a-c), 18A:18A-22, to disqualify the bidders failing to comply with the Instructions to Bidders, and to waive any non-material informalities in a bidders' proposal, in accordance with applicable law.

**Kim Fleetwood**  
Business Administrator